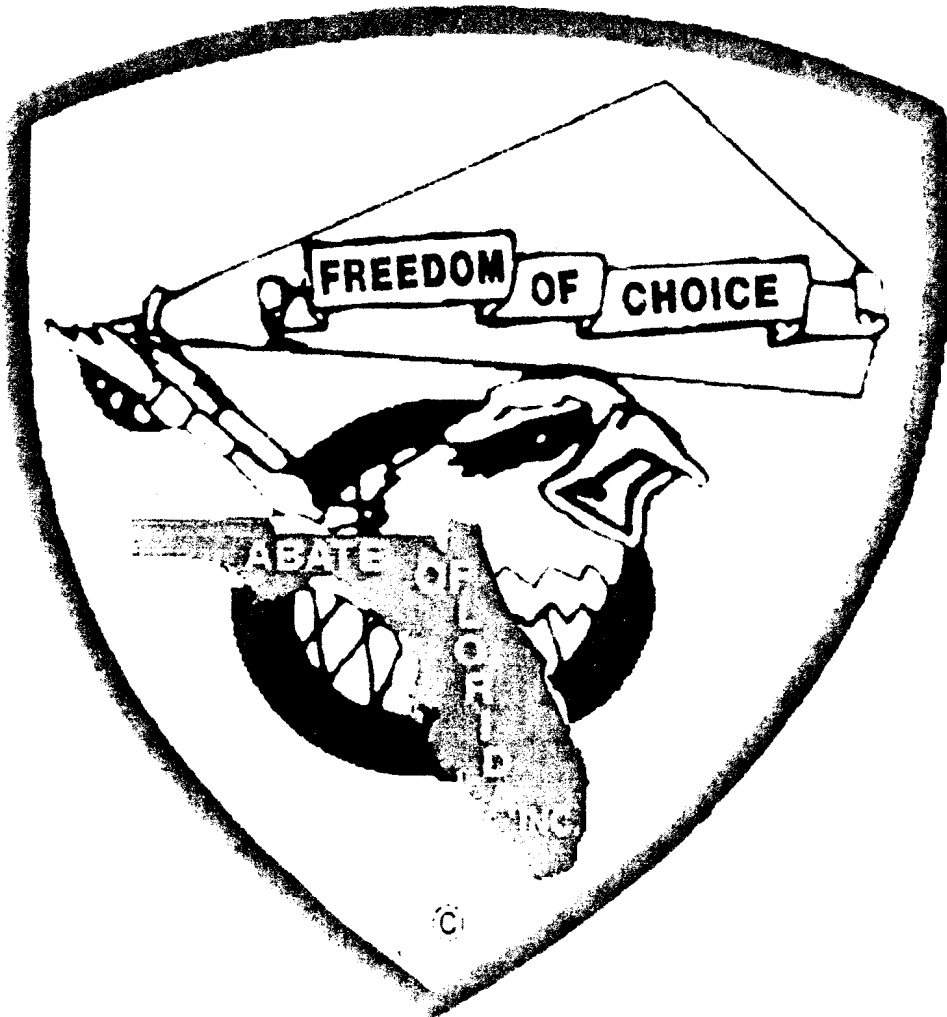


SHARE THE ROAD:
“SAFETY & AWARENESS”
BASIC INSTRUCTORS MANUAL



DEDICATED TO FREEDOM OF THE ROAD

PRODUCED BY:
ABATE OF FLORIDA, INC.
P O BOX 2520
DELAND, FL 32721-2520
(386) 943-9610

**SHARE THE ROAD:
"SAFETY & AWARENESS"
Basic Instructors Manual**

ABATE OF FLORIDA, INC.

THIS PROGRAM IS PRESENTED BY
ABATE OF FLORIDA, INCORPORATED

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ABATE of Florida, Inc. wishes to thank the following for their contributions of ideas and material in forming this program.

Florida Department of Highway Safety and Motor Vehicles

Florida Legislators

Any questions, suggestions or comments concerning this program should be directed to:

ABATE OF FLORIDA, INC.
Motorcycle Safety & Awareness Program
Lana Lang
Director of Safety Education
P O Box 721122
Orlando, FL 32872-1122
(407) 277-7086
Fax: (407) 277-7086
Email: abatesafety@bellsouth.net

SHARE THE ROAD:
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ABATE OF FLORIDA, INC.

INSTRUCTOR MINIMUM REQUIREMENT

SHOW UP LEGAL - - A CHECKLIST

- **MSAP/ABATE T-SHIRT**
- **HELMET:** (MUST BE DOT APPROVED) DEMONSTRATE TWO OR MORE DIFFERENT STYLES BY MODEL OR PHOTOGRAPH
- **JACKET:** LEATHER OR DENIM (LONG SLEEVE SHIRT AT THE VERY LEAST)
- **GLOVES:** MUST BE FULL FINGER (GAUNTLETS OPTIONAL)
- **EYE PROTECTION**
- **BOOTS:** (OR SHOES) THAT COVER THE ANKLE
- **LONG PANTS:** DENIM OR LEATHER (NO SHORTS, EVER)
- **MOTORCYCLE:** ANY MAKE OR MODEL AS LONG AS IT'S STREET LEGAL

IF THERE IS EVER ANY QUESTION AS TO WHETHER AN ITEM IS INAPPROPRIATE FOR A DEMONSTRATION, BETTER TO ERR ON THE SIDE OF SAFETY AND LEAVE IT AT HOME.

LOOK AND ACT LIKE AN INSTRUCTOR

1. The responsibility for the ABATE of Florida, Inc. Motorcycle Safety & Awareness Program rests with you.
2. It is your responsibility to motivate, educate and impart with the proper attitude.
3. You must be thoroughly prepared to present your lesson.
 - a. Practice
 - b. Confirm arrangements for times, locations, visual aids and required equipment.
 - c. Use audio-visual equipment and visual aids correctly.
4. Start on time and end on time.
5. Dress appropriately in typical, safe riding gear. Always wear your MSAP instructor's shirt
6. Use a friendly, conversational speaking tone.
7. Move about the room and be animated.
8. Look at the group.
 - a. Use eye contact for effective communication and control.
 - b. When using a chalkboard or screen, talk to the class, not the board.
9. Stand up comfortably straight. Your posture directly affects your voice quality.
 - a. Don't lean on a lectern, desk or wall.
 - b. Stand far enough back from the lectern or desk so you can read from your notes by lowering just your eyes, not bobbing your head.
10. Speak clearly and enunciate so you can be understood.
11. Have and keep the right mental attitude - - Be Positive.

12. Concentrate on helping the group to relax, it takes your mind off yourself.
13. Be enthusiastic, even if this is your fiftieth class.
14. Smile, it makes you appear more approachable and receptive to questions.

NEGATIVE CONDITIONS OF TEACHING

ABATE OF FLORIDA, INC

Avoid any conditions or consequence that causes a person to feel inadequate or makes their world dimmer.

They include:

- Telling a person by word or deed that nothing they do will lead to success.
- Telling a student or audience. "You won't understand this, but..."
- Presenting information at a faster pace that the students or audience can assimilate
- Speaking too softly to be heard easily
- Not answering questions.
- Publicly comparing a student or audience unfavorably with others.
- Laughing at a student's or audience's efforts.
- Spotlighting persons' weaknesses.
- Presenting material in a boring monotone.
- Using annoying mannerisms (i.e.: clearing your throat, jingling change, tapping a pen, etc...)
- Allowing a distracting room condition to exist.
- Using a single mode of presentation (no variety of format)
- Providing information that presents no challenge or requires no effort.

SHARE THE ROAD:
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INTRODUCTION FORMAT

“Good (morning, afternoon, evening). My name is Joe Biker (use your full name). I am an instructor for the Motorcycle Safety & Awareness Program of ABATE of Florida, Inc. ABATE is an acronym for American Bikers Aiming Towards Education. This class is not to teach you how to ride a motorcycle, but to show you how to share the road with motorcycles. I will also try to answer any questions you may have about motorcyclists or the way they maneuver in traffic.”

At this point you would begin your class by asking the audience why people ride motorcycles. Based on the responses, you can launch into your presentation from that point.

CLOSING FORMAT

I would like to thank (*name of organization or school*) for allowing me to speak with you this (*morning, afternoon, evening*), and a special thanks to (*name of teacher or coordinator*). Thank you for your attention and remember motorcycles are everywhere.

SHARE THE ROAD: "SAFETY & AWARENESS"
MSAP DISCUSSION OUTLINE

- I. INTRODUCTION
 - A. Name
 - B. Position/ Occupation
 - C. Affiliations (ABATE, MSF, MRF, AMA, ETC...)
 - D. Riding Experience (Number of Years)
 - E. Safety & Awareness Class, Not an Instructional Riders Class

- II. DISCUSSION (*ASK STUDENTS TO ANSWER TOPIC QUESTIONS*)
 - A. REASONS WHY PEOPLE RIDE MOTORCYCLES
 - 1. Less fuel
 - 2. Lower purchase cost
 - 3. Looks cool
 - 4. Fun
 - 5. Easy to park
 - 6. Commuting is more enjoyable
 - 7. Challenging
 - 8. Because of friend / spouse
 - 9. Good way to meet opposite sex

 - B. DIFFERENCES BETWEEN MOTORCYCLES AND AUTOMOBILES
 - 1. Motorcycles are smaller.
 - 2. Motorcycles can carry only one passenger and not much luggage.
 - 3. Motorcycles have fewer lights and are more difficult to see
 - 4. Motorcycles are lighter and respond more quickly to the driver's control.
 - 5. Motorcycles are more sensitive to other forces (i.e.: weather and road conditions)
 - 6. Motorcycles are more maneuverable. They can swerve and stop in less space than a car.

ABATE of Florida, Inc

SHARE THE ROAD: “SAFETY & AWARENESS” Video

Basic Instructors Manual

Items covered on the Share the Road: Safety & Awareness video:

- The importance of treating the Motorcyclist with respect and give them room on the road in their lane.
- The most common collision
- Motorcycles are smaller which makes them more difficult to see
- How many times should you check before proceeding through an intersection
- It depends on what the traffic situation as to what portion of the lane the motorcyclist will use.
- There are many reasons why motorcyclist will change lane position such as to avoid an obstacle in the road, to attract attention, and to get a better view of oncoming traffic.
- When being passed by a motorcycle the driver should maintain speed and lane position until the motorcyclist has passed.
- When you see a motorcycle with its turn signal on wait to make sure what his/her intention is.
- The minimum distance that you need to leave between a Vehicle and a Motorcycle
- The difficulty of seeing motorcycles clearly at dusk
- Blind spots inside the vehicle
- The laws of Florida pertaining to motorcycles

ABATE OF FLORIDA, INC.

“DRIVER AWARENESS” VIDEO

Basic Instructors Manual

Purpose of the video:

- Show misconceptions of speed of oncoming vehicles due to size
- Demonstrate inability to judge speed of oncoming motorcycle
- To allow the viewer to become the Driver who must make a decision

How to use video:

- Use in conjunction with “Share the Road: Safety & Awareness” video, not instead of this video
- Preface the video with an explanation as to its content
- Encourage verbal answers during the video as it has no speaking parts
- Discuss the variations that can occur in the stopping distances suggested post video with regard to the contributing factors; that is weather, reaction times, road conditions, distractions, etc.

Suggested post Video discussions:

- Why the video was produced (such as to save our lives, their reaction to the misconception shown etc)
- Having seen the video, would they reconsider pulling in front of a motorcycle, will they think twice or three times now?
- Do they know anyone who was injured on a bike or in a car for this reason?
- Take questions they may have about the video and its message

SHARE THE ROAD: "SAFETY & AWARENESS"
ACTIVITY WORKSHEET

1. When you think of a motorcyclist, what is the first impression that comes to your mind?

2. Why is it important to treat motorcyclists with respect and give them room on the road?
 - a. A motorcyclist is much more vulnerable to injury or death in a collision.
 - b. Motorcyclists have the same rights on the highway as motorists.
 - c. The motorcyclist could be your next door neighbor.
 - d. All of the above.
3. What is the most common collision between cars and motorcycles?
 - a. When a car backs out of a driveway into the motorcycle's path.
 - b. When a car changes lanes and broadsides the motorcyclist.
 - c. When the motorcyclist is rear-ended by the car.
 - d. When a car turns left in front of an oncoming motorcycle.
4. Motorcycles are smaller than cars. This makes them:
 - a. Faster.
 - b. More difficult to see.
 - c. Harder to control.
 - d. Less stable.
5. How many times should you check for motorcycles or other traffic before proceeding through an intersection?
 - a. 1
 - b. 2
 - c. 3
 - d. 4 or more.
6. What portion of the lane will a motorcyclist ride in most of the time?
 - a. Left side of the lane.
 - b. Right side of the lane.
 - c. Center of the lane.
 - d. Depends on the traffic situation.
7. Why do motorcyclists change lane positions?
 - a. To get a better view of oncoming traffic.
 - b. To attract attention
 - c. To avoid an obstacle in the road.
 - d. All of the above.

8. What should you do when being passed by a motorcyclist?
 - a. Maintain speed and lane position until the motorcycle has passed.
 - b. Speed up so that the motorcyclist can pull in behind you.
 - c. Change lanes in order to give the motorcyclist more room.
 - d. None of the above.

9. You see a motorcycle with its turn signal flashing. You should:
 - a. Assume the motorcyclist will be making a turn.
 - b. Proceed so that the motorcyclist can make his or her move.
 - c. Wait until the motorcyclist's intention is clear before proceeding.
 - d. All of the above.

10. When following a motorcyclist, what is the minimum distance that should be between you and the motorcycle?
 - a. 30 feet.
 - b. 3 seconds
 - c. 3 car lengths.
 - d. 3 yards.

11. On an average vehicle how many blind spots are there?
 - a. 2
 - b. 5
 - c. 9
 - d. none

Answers to Quiz:

1. Discuss answers
2. D
3. D
4. B
5. C
6. D
7. D
8. A
9. C
10. B
11. C

SHARE THE ROAD: "SAFETY & AWARENESS"
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MOTORCYCLE SAFETY AND AWARENESS PROGRAM

ABATE OF FLORIDA, INC

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PO Box 721122
Orlando, FL 32872-1122
(407) 277-7086
Fax: (407) 277-7086
Email: abatesafety@bellsouth.net**

Classroom / Audience Presentation Report

Please complete this form and mail to the MSAP within five business days after the presentation. If you have any questions or concerns, please contact our office at the address or phone number mentioned above.

School or Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Presentation Date: _____ Number in Attendance: _____

Instructor's Name: _____

ABATE Chapter: _____ Phone #: _____

Comments from School teacher or Organizational representative:

Signature: _____

We appreciate your interest in the Motorcycle Safety and Awareness Program.

MOTORCYCLE ACCIDENT CAUSE FACTORS & IDENTIFICATION OF COUNTER MEASURES.

- A. Approximately 75% of motorcycle accidents involve a collision with another vehicle, which was most often a passenger automobile.
- B. The failure of motorists to detect and recognize motorcycles in traffic is the predominating cause of motorcycle accidents. The driver of the other vehicle involved in collision with the motorcycle did not see the motorcycle before the collision, or did not see the motorcycle until it was too late to avoid the collision.
- C. The most frequent accident configuration is the motorcycle proceeding straight and an automobile makes a left turn in front of the oncoming motorcycle. *Diagram on chalkboard or other visual example.*
- D. Intersections are the most likely place for the motorcycle accident, with the other vehicle violating the motorcycle right-of-way, and often violating traffic controls.
- E. The view of the motorcycle or the other vehicle involved in the accident is limited by glare or obstructed by other vehicles in almost half of the multiple vehicle accidents.
- F. Visibility of the motorcycle is a critical factor in the multiple vehicle accidents, and accident involvement is significantly reduced by the use of motorcycle headlamps during daylight hours and the wearing of high visibility yellow, orange or bright red jackets.
- G. The motorcycle riders involved in accidents are essentially without training: 92% were self-taught or learned from family or friends. Motorcycle rider training experience reduces accident involvement and is related to reduce injuries in the event of accidents.
- H. Lack of attention to the driving task is a common factor for the motorcyclist in an accident.
- I. Almost half of the fatal accidents show alcohol involvement.
- J. Motorcycle riders in those accidents were significantly without a motorcycle license, without any license, or with license revoked.
- K. The use of heavy boots, jacket, gloves, etc...is effective in preventing or reducing abrasions and lacerations, which are frequent, but rarely severe injuries.
- L. Injury severity increases with speed, alcohol involvement and motorcycle size.

REFERENCE MATERIAL

You may go to <http://www.leg.state.fl.us>, Florida Statutes to obtain further information regarding the laws of Florida and motorcycles. The following items are **NOT** all the laws regarding motorcycling.

I. LAWS REGARDING MOTORCYCLES IN THE STATE OF FLORIDA

- A. Chapter 316, State Uniform Traffic Control: 316.208 Motorcycles and mopeds: Any person operating a motorcycle or moped shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of any other vehicle under this chapter, except as to special regulations in this chapter and except as to those provisions of this chapter which by their nature can have no application.
- B. 316.2085 Riding on Motorcycles and Mopeds:
- 1) A person operating a motorcycle or moped shall ride only upon the permanent and regular seat attached thereto, and such operator shall not carry any other person, nor shall any other person ride on a motorcycle or moped, unless such motorcycle or moped is designed to carry more than one person, in which event a passenger may ride upon the permanent and regular seat if designed for two persons or upon another seat firmly attached to the motorcycle or moped at the rear or side of the operator.
 - 2) A person shall ride upon a motorcycle or moped only while sitting astride the seat, facing forward, with one leg on each side of the motorcycle or moped.
 - 3) No person shall operate a motorcycle or moped while carrying any package, bundle or other article, which prevents the person from keeping both hands on the handlebars.
 - 4) No operator shall carry any person, nor shall any person ride, in a position that will interfere with the operation or control of the motorcycle or moped or the view of the operator.

- C. 316.209 Operating motorcycle on roadways laned for traffic
1) All motorcycle are entitled to full use of a lane and no motor vehicles shall be driven in such a manner as to deprive any motorcycle of the full use of the lane. The subsection shall not apply to motorcycles operated two abreast in a single lane.
- D. 316.211 Equipment for Motorcycles and moped riders:
1) A person may not operate or ride upon a motorcycle unless the person is properly wearing protective headgear securely fastened upon his or her head which complies with Federal Motorcycle Vehicle Safety Standard 218 promulgated by the United States Department of Transportation. The Department of Highway Safety and Motor Vehicles shall adopt this standard by agency rule.
2) A person may not operate a motorcycle unless the person is wearing an eye-protective device over his or her eyes of a type approved by the department. (Rule 15b-1.007 defines approved eye protective devices as: A) Goggles; B) Face Shields; C) Eyeglasses including sunglasses. (A windshield is good protection, but a operator or rider must still wear one of the above))
3)b) Notwithstanding subsection (1), a person over 21 years of age may operate or ride upon a motorcycle without wearing protective headgear securely fastened upon his or her head if such person is covered by an insurance policy providing for at least \$10,000 in medical benefits for injuries incurred as a result of a crash while operating or riding on a motorcycle.
5) The department shall make available a list of protective headgear approved in this section, and the list shall be provided on request.

Note: Riders are encouraged to voluntarily wear protective gear such as gloves, jackets, boots and clothing which will provide protection against accidents, rain, cold weather or other adverse conditions.

- E. 322.0255 Florida Motorcycle Safety Education Program
- 8) On and after January 1, 1989, every first-time applicant for licensure to operate a motorcycle who is under 21 years of age shall be required to complete a motorcycle education course as established pursuant to this section. Proof of completion of such educational course shall be presented to the driver license examining office prior to such licensure to operate a motorcycle. (Rider's 21 years of age and older can voluntarily enroll in the course.) First time applicants should personally visit the most convenient driver's license office before enrolling in the safety course to obtain a temporary permit for motorcycle riding. At this time the driver's license examiner can provide information about the motorcycle safety education courses.
- F. 316.2095 Footrests, handholds, and handlebars.
- 1) Any motorcycle carrying a passenger, other than in a sidecar or enclosed cab, shall be equipped with footrests and handholds for such passenger.
- 2) No person shall operate any motorcycle with handlebars or with handgrips that are higher than the top of the shoulders of the person operating the motorcycle while properly seated upon the motorcycle.
- G. Insurance: Florida mandatory personal injury protection insurance does not apply to motorcycles. The voluntary purchase of motor vehicle liability and uninsured motorist insurance is recommended for your protection and the protection of other persons.

- H. **Equipment:** Headlights must be on 24 hours a day and must be visible from 200 feet.
Taillights must be red and must be visible from 200 feet.
Footpegs: Feet must be able to touch. If footpegs are too low they must be raised to meet feet. There must be two sets of footpegs, one for the driver and one for the passenger.
Mirrors: One is required and must be at least two inches in diameter. Two mirrors are recommended.
Horn must be audible for 500 yards.
Brakes are required for both front and rear wheels. (70% of the braking power is in the front brake). Using both brakes is advisable
Turn signals are required only if they are original equipment.
- I. **Passenger Information:** Riding gear requirements are the same as those of the driver.
Footpegs: Feet must touch the pegs at all times. When the motorcycle comes to a stop (such as at a traffic light), the passengers feet should stay on the pegs. The driver should not need help balancing the motorcycle.
Grip: Ask the driver where he/she wants you to hold on. Some drivers are comfortable with the passenger holding onto them, others would prefer that the passenger holds onto the sissy bar or other special bars or straps near the seat.
Leaning: Do not lean. Sit up straight and let the driver negotiate the curves.

ABATE of Florida, Inc.
Membership/Safety Booth
S.O.P.
(S.tandard O.perating P.rocedure)

INDOORS

1. At least 1 6 foot table 2-3 preferably depending on size of area given (unless provided by venue)
2. Cover for tables. (colored plastic picnic table cloths work well)
3. Membership applications
4. Tri-folds (both **SAFETY** and **ABATE**)
5. Masterlinks
6. Chapter newsletters
7. Upcoming state and chapter flyer event flyers
8. Membership cards
9. Welcome packets for those who sign up
10. T.V. with DVD capabilities to show safety and awareness videos.
11. Any **ABATE** safety products you have (bumper stickers, wrist bands, key chains, etc.)
12. Safety Awareness posters or Pull-Up posters if available
13. Small garbage can
14. 2 chairs
15. Plastic containers to store all of your stuff
16. Chapter banner

OUTDOORS

1. **ALL OF THE ABOVE**
2. Pop up tent or canopy
3. Tarps to cover tables in case of bad weather or if more then 1 day event to cover and protect your stuff overnight.

Misc. things you might want to keep on hand:

Paperweights, pens, tape, twine, bungee cords, scissors, paper clips, small garbage bags, small overhead light (for night displays), and a small stapler.

All of these things will help you to set up your safety/membership booth in a professional manner. We want to make an impression on the general public that we care about what we are doing.

Please keep your booth clean and orderly at all times and never leave it unattended. Have at least two people scheduled to work as you will need to take breaks.

SAFETY and MEMBERSHIP go hand in hand. We want our membership to know how we are keeping them safe on the road and by working together in one area this can be accomplished.

06/07

MOTORCYCLE SAFETY AND AWARENESS PROGRAM

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Lana Lang
Director of Safety Education
PO Box 721122
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Fax: (407) 277-7086
Email: abatesafety@bellsouth.net

Booth Presentation Report

Please complete this form and mail to the MSAP within five business days after the presentation. If you have any questions or concerns, please contact the address or phone number mentioned above.

Event: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Presentation Date: _____ Estimated # Passed Booth: _____

Booth Representative's Name: _____

ABATE Chapter: _____ Phone #: _____

Comments from Booth Representative:

Booth Representative Signature: _____

We appreciate your interest in the Motorcycle Safety and Awareness Program.

ABATE of Florida, Inc.
Check Twice for Motorcycles
Sign Placement Application/Permission Granted

Sign type: Yellow on black "CHECK TWICE FOR MOTORCYCLES"
Sign size: 6" x 18" – to be placed under private property stop signs.

Company Name: _____

Company Address: _____

Phone: (_____) _____

Number of signs placed on property: _____

Date signs placed on property: _____

Locations of signs on property: _____

Name of ABATE of Florida, Inc., representative placing sign:

Print Name: _____ Date: _____

Signature: _____

Name of Chapter, or at-large: _____

Name of Property Owner or Authorized Representative:

Print Name: _____ Date: _____

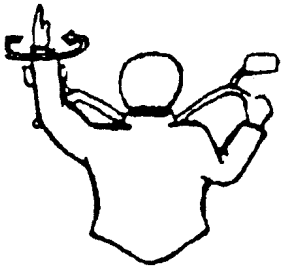
Sign Name: _____

Please return application form and picture of site to:
ABATE of Florida, Inc.
P O Box 2520
DeLand, FL 32721-2520
(386) 943-9610

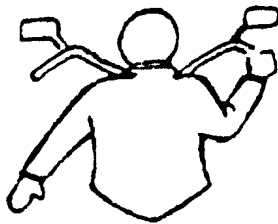
Abate of Florida, Inc., is promoting this sign campaign as part of their
Motorcycle Safety and Awareness Program, at no cost to the owner or authorized representative of the above listed
company/property.

Signature releases Abate of Florida, Inc., from any liability issues as of date signed.

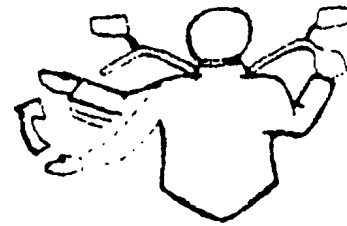
Do you know these hand signals?



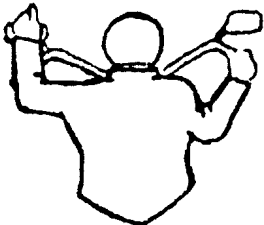
Start your engines



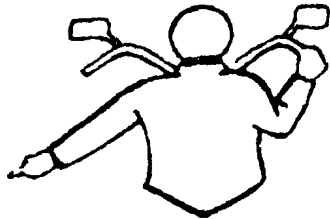
Stop



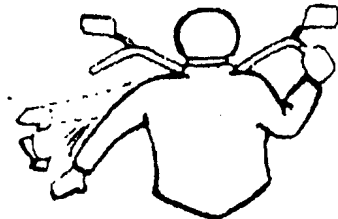
Go ahead and pass me



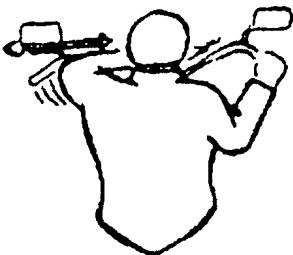
Bikers ready



Hazards on the road



Don't pass me



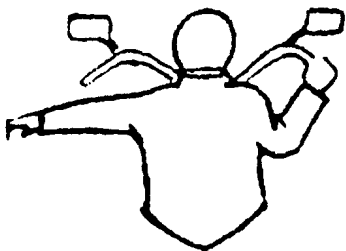
Stop your engines



Turn off your turn signals



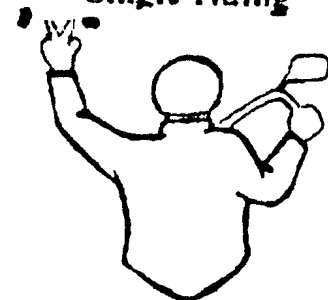
Single riding



Left turn



Slow down



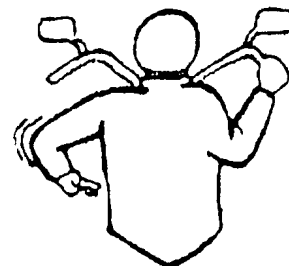
Staggered riding



Right turn



Speed up



Time for a pit stop